



## Employment Application

### Applicant Information

Full Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Date Available: \_\_\_\_\_ Social Security Number: \_\_\_\_\_

Position(s) Applying For: \_\_\_\_\_

Availability: \_\_\_\_\_ Are you 18-years-old, or older? YES NO

Are you a citizen of the United States? YES NO If no, are you authorized to work in the U.S? YES NO

Have you ever worked for this company? YES NO If yes, when? \_\_\_\_\_

Have you ever been convicted of a felony? YES NO If, yes, please explain: \_\_\_\_\_

### Professional References

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

### Previous Employment

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

City, State: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

Responsibilities: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_ May we contact your previous supervisor? YES NO

## Previous Employment Continued

**Company:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**City, State:** \_\_\_\_\_ **Supervisor:** \_\_\_\_\_

**Job Title:** \_\_\_\_\_ **From:** \_\_\_\_\_ **To:** \_\_\_\_\_

**Responsibilities:** \_\_\_\_\_

\_\_\_\_\_

**Reason for leaving:** \_\_\_\_\_ **May we contact your previous supervisor?** YES NO

**Company:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**City, State:** \_\_\_\_\_ **Supervisor:** \_\_\_\_\_

**Job Title:** \_\_\_\_\_ **From:** \_\_\_\_\_ **To:** \_\_\_\_\_

**Responsibilities:** \_\_\_\_\_

\_\_\_\_\_

**Reason for leaving:** \_\_\_\_\_ **May we contact your previous supervisor?** YES NO

## Additional skills, certifications, training or experience in the hospitality business

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## Education

**High School:** \_\_\_\_\_ **City, State:** \_\_\_\_\_

**From:** \_\_\_\_\_ **To:** \_\_\_\_\_ **Did you graduate?** YES NO

**College:** \_\_\_\_\_ **City, State:** \_\_\_\_\_

**From:** \_\_\_\_\_ **To:** \_\_\_\_\_ **Degree?** YES NO \_\_\_\_\_

**Other:** \_\_\_\_\_ **City, State:** \_\_\_\_\_

**From:** \_\_\_\_\_ **To:** \_\_\_\_\_ **Did you graduate?** YES NO

*I certify that my answers are true and complete to the best of my knowledge.*

*If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.*

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_